




Dear Parent

The Notice of Termination (NOT) should be used when you will no longer be homeschooling in the county that you provided the Notice of Intent (NOI) for one of the following reasons: You have moved to a new county and will file a NOI with them, You are moving out of State and will be following your new state's guidelines, you are enrolling your child/ren in public, private, or in state charter school, or your child has graduated, this form should be sent to the superintendent of your county board of education.

Please take the following steps

- 1) Fill out the NOT provided by WVHEA - DO NOT use one from the BOE
- 2) Make a copy of all your paperwork and keep originals.
- 3) Place copies in an envelope addressed
Superintendent
% Attendance Director
Your COUNTY BOE ADDRESS
- 4) Take to Post Office and tell them you want to mail it Certified Signature Return Receipt (~\$7)
- 5) Keep all paperwork from post office and all originals - keep these together – this is your proof of submitted paperwork
- 6) If you do not receive the return receipt from post office, you can go to [USPS.com](https://www.usps.com) and enter your tracking number and print up the delivery

Sincerely,



Kathie Hess Crouse
President WVHEA



WV Home Educators

A S S O C I A T I O N

West Virginia Notice to Terminate Homeschooling Within the County W.V. Code §18-8-1(c)(2)

_____ **County**

Date _____

The following Child/ren will no longer be homeschooling within this county

They will now be

- homeschooled in a different WV county**
- living in a different state**
- attending public, private, or charter school**

OR

the above named child has completed the requirements for high school graduation and has earned a high school diploma and/or equivalent (GED/TASC)

Sincerely

Parent or Legal Guardian Signature

Address